

271 San Jacinto River Road, Lake Elsinore CA, 92530

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Vendor Contract & Rules

Introduction

In order to become a vendor at the Marketplace at the Diamond, a vendor must comply with all the policies and rules stated below. These rules are given for efficient and effective organization, safety, and management of the Marketplace at the Diamond and are subject to change.

The management team makes every effort to provide a safe, fun and entrepreneurial outdoor marketplace and it is our hope that each vendor does the same.

Permit Requirements

If planning on selling more than 2 times in a twelve month period, all vendors must obtain a valid California Resale Permit number from the State Board of Equalization with your name(s) and Diamond Stadium address as the location. 500 Diamond Drive Lake Elsinore, CA, 92530.

This is all in accordance with California State law (18 California Admin. Code §1595(a)(1)). The California Seller's Permit and further information can be obtained by contacting the State Board of Equalization located at 3737 Main Street, Suite 1000, Riverside 92501. Each Seller is responsible for becoming familiar with and complying with all requirements of the California State Board of Equalization, as well as filing any necessary forms required by law.

Reserving Spaces

- * Vendor spaces are a first come first serve basis.
- * To register space for following week, vendor may do one of the following:
 - Reserve by the end of tear down time each Sunday for the next week.
 - Come and register for space at our office location 279 San Jacinto River Road, Lake Elsinore CA, 92530 MWF from 9:00am to 5:00pm and Saturday from 10:00am to 2:00pm.

There will be no refunds given regardless of weather conditions. Space size varies and are subject to change at any time in order to enhance the overall organization and flow of the Marketplace.

Vendor Responsibility

- * Each Seller is responsible for his or her own actions and the actions of their employees, associates, and children.
- * Any change in merchandise you sell must be reported to and approved by management in advance.

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Set Up and Tear Down

- * Vendor must be at their spot by 7:00 am. If vendor is late there will be a penalty of \$10 and vendor must be ready to sell by 8:00 am.
- * If vendor has not shown up by 7:30 am the spot will be sold and there will be no refund given. NO EXCEPTIONS
- * Vendors must clean up all trash within their designated space before departure at the end of the selling day.
- * If an emergency arises requiring a vendor to leave early, the vendor must contact the information booth and tell them of the emergency.
- * Each vendor must be cleaned up and be off the premises an hour after closing time.
- * All vendors entering the site must have a receipt of payment.

Aesthetics

- * Every vendor must have an easy-up or canopy that has been approved.
- * Vendor must have some kind of table or shelves for items being sold.
- * All sold items must be within the designated size of space.
- * Loud music, sounds, amplification devices, or noises that can be heard outside a vendor's assigned space will not be allowed.
- * All displays must be safely constructed so as not to constitute a hazard.
- * Each corner of an easy up or canopy must be weighted so that the structure will not blow over at any time.

Restricted Items of Sale

- * There will be no absolutely no food, water or beverage sales unless authorized.
- * Weapons of any kind, alcoholic beverages, "adult" material, drugs of any kind, and drug paraphernalia of any kind.

Vehicles and Driving

- * No driving in the parking lot after starting time until tear down time 8am to 3pm.
- * Speed limit in parking lot is 5 mph.

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Restricted Items in Stadium

- * No pets are permitted on the site, except Seeing Eye dogs
- * No drugs, alcohol and weapons are permitted on the site.

Electricity

Electricity will be provided in a designated area only, and spaces are limited. Therefore, a written request for electricity must be submitted and approved and will cost \$5.00.

By signing bellow, I acknowledge that I have received a copy of and understand the Marketplace at the Diamond rules and policies. By signing, I agree to comply with The Marketplace at the Diamond rules and policies.

Printed Name: _____

Signature: _____

Date: _____